



ALEXANDER YOUTH NETWORK

VOLUNTEER JOB DESCRIPTION

TITLE: Tutor

DESCRIPTION: An individual who invests time with a child, working on academic skills in a one-on-one setting during the school year. This could be as simple as reading with a child or assisting a child with their worksheets in math, reading comprehension, or writing. You can work with one child for about 30 minutes-1 hour or a few children, back-to-back. Tutors may come one day per week or more if available.

REQUIREMENTS:

1. Minimum age requirement is twenty-one.
2. Must be Charlotte area resident for at least six months before volunteering.
3. Complete an application with references, background checks, and interviews with staff members.
4. Complete orientation with staff to better understand the special needs of the children, agency mission, and agency expectations.

RESPONSIBILITIES:

1. Consistently strive to balance personal needs, agency's needs, and child's needs.
2. Begin a relationship with a child with staff supervision and support.
3. Work closely with direct care staff, Volunteer Engagement Officer to ensure a successful experience for all involved.
4. Participate in volunteer evaluation process and provide regular feedback to AYN staff.
5. Commit to working as a member of the AYN team and make all decisions in the best interest of the agency and the children.

TIME COMMITMENT REQUIRED:

1. Minimum of three months duration during the school year.
2. 30 minutes -1 hour per week during school hours.

Contact the Volunteer Engagement Officer at 704-227-9115 or anieves@aynkids.org for more information.